

# **ROOSEVELT UNION FREE SCHOOL DISTRICT**

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*"The Relentless Pursuit of Excellence In All That We Do!"*

## **PUBLIC MEETING OF THE BOARD OF EDUCATION**

Welcome to a public meeting of the Board of Education of the Roosevelt Union Free School District. This Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools function and what they accomplish.

## **ABOUT THE BOARD OF EDUCATION**

One member of the Board was appointed by the New York State Education Department. Four Board Members were elected by the community. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Washington-Rose Elementary School, Centennial Avenue Elementary School, Ulysses Byas Elementary School, Roosevelt Middle School and Roosevelt High School.

The members of the Roosevelt Board of Education are:

Robert Summerville, President  
Frank Scott, Vice President  
Wilhelmina Funderburke, Trustee  
Bishop J. Raymond Mackey, Trustee  
Alfred T. Taylor, Trustee

James Milam, District Clerk

The school administration is responsible to the Board of Education for the day by day operation of the schools in conformance with policies which have been established. The Superintendent of Schools is Robert-Wayne Harris.

## **ADDRESSING THE BOARD**

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, individuals addressing the Board are requested to state their name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, 335 E. Clinton Avenue, Roosevelt, New York 11575.

**Be advised that all Board of Education meetings are meetings held in public, not public meetings.**

<b>PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.</b>
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[www.rooseveltufsd.com](http://www.rooseveltufsd.com)

# AGENDA

## BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

ACTION MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY NOVEMBER 17<sup>th</sup>, 2011

5:00 P.M. (Meeting convenes with anticipated adjournment into Executive Session)

6:00 P.M. (Meeting reconvenes into Public Session)

*“The Relentless Pursuit of Excellence In All That We Do!”*

### I. CALL TO ORDER TIME: \_\_\_\_\_

### II. DETERMINATION OF QUORUM

Robert Summerville	Absent _____	Present _____
Frank Scott	Absent _____	Present _____
Wilhelmina Funderburke	Absent _____	Present _____
Bishop J. Raymond Mackey	Absent _____	Present _____
Alfred T. Taylor	Absent _____	Present _____

#### ALSO IN ATTENDANCE:

James Milam, District Clerk	Absent _____	Present _____
Robert-Wayne Harris	Absent _____	Present _____
Dr. Marianna Steele	Absent _____	Present _____
RG France	Absent _____	Present _____
Ronald Grotsky	Absent _____	Present _____

### III. MOTION TO CONVENE IN EXECUTIVE SESSION TIME: \_\_\_\_\_

For the purpose of discussing the following topics:

•

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ YEA: \_\_\_\_\_  
 NAY: \_\_\_\_\_  
 ABSTAIN: \_\_\_\_\_

IV. CALL TO ORDER TIME: \_\_\_\_\_

V. MOTION TO RECONVENE IN REGULAR SESSION TIME: \_\_\_\_\_

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

VI. PLEDGE OF ALLEGIANCE

VII. SUPERINTENDENT'S REPORT

VIII. TREASURER'S REPORT

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer's Report for the month for the month of August & September 2011.

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

IX. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

**X. RESOLUTIONS FOR ACTION**

The Board Chairperson is authorized to execute documents approved by the Board.

**INDIVIDUAL AGENDA**

- A. Organizational Items
  - 1. Approval of Minutes
- B. Curriculum and Instruction
  - 1. Consultant Service Agreements
- C. Educational Services
  - 1. Consultant Service Agreements
- D. Business
  - 1. Claims Auditor Report
  - 2. Warrants
  - 3. Approving Bond Counsel Fee
  - 4. School Facilities Use Form
  - 5. Meal Charge Policy and Regulation
  - 6. Royal Recycling Solutions
- E. Human Resources
  - Schedule A - Certified Staff Resolutions
  - Schedule B - Classified Staff Resolutions
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
  - Schedule D - Certified Staff Tenure Recommendations
  - Schedule E - Substitute Teacher Recommendations
  - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
  - Schedule G – Administrative Internships, Student Teachers,  
Student Observers, Tutors / Federal Work Study Program Students
  - Schedule H - Official Name Change for All Staff

**CONSENT AGENDA**

- A. Organizational Items
- B. Curriculum and Instruction
  - 1. Approval of CSE Minutes
  - 2. Five Year Education Plan, Second Reading and Adoption
  - 3. Federal & State Funded Grant Awards
- C. Educational Services
- D. Business
  - 1. Budget Calendar
- E. Human Resources
  - Schedule A - Certified Staff Resolutions
  - Schedule B - Classified Staff Resolutions
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
    - 1. Co-Curricular Clubs/Activities Appointments
  - Schedule D - Certified Staff Tenure Recommendations
  - Schedule E - Substitute Teacher Recommendations
    - 1. Substitute Teacher Appointments
  - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
  - Schedule G – Administrative Internships, Student Teachers,  
Student Observers, Tutors / Federal Work Study Program Students
    - 1. Field Placement Assignments
  - Schedule H - Official Name Change for All Staff

**INDIVIDUAL AGENDA****A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

August 18<sup>th</sup> 2011  
November 2<sup>nd</sup> 2011

October 27<sup>th</sup> 2011  
November 3<sup>rd</sup> 2011

October 28<sup>th</sup> 2011  
November 9<sup>th</sup> 2011

MOTION BY: \_\_\_\_\_

SECOND BY: \_\_\_\_\_

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**B. CURRICULUM & INSTRUCTION****1. CONSULTANT SERVICE AGREEMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between the Roosevelt Union Free School District and Don Johnston to provide professional development and technical support to teachers in instructional programs utilized in classrooms. **Funding not to exceed \$5,000.00**

**Appropriation in budget code F2250-469-11-5032**

MOTION BY: \_\_\_\_\_

SECOND BY: \_\_\_\_\_

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Wilson Language Inc.** and the Roosevelt UFSD to provide professional development to K-2 teachers in Foundations and Wilsons programs during the 2011-2012 school year. **Funding not to exceed \$8,000.00.**

**Appropriation in budget code F2250-469-11-5032**

MOTION BY: \_\_\_\_\_

SECOND BY: \_\_\_\_\_

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**C. EDUCATIONAL SERVICES****1. CONSULTANT SERVICE AGREEMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves **Education and Assistance Corp (EAC)** to provide peer mediation training for no more than (40) secondary students from both the Middle and High School respectively and (5) social workers for no more than (2) days, totaling (16) hours. Training will occur during school hours. Selected students are not to be counted as absent as well as principals will ensure that teachers provide all missed course work. Gregg Scheiner, EAC Training Coordinator will provide training, peer mediation manual and onsite technical assistance throughout the 2011-12 school year. All peer mediation services not to exceed \$2,600.00.

**Appropriation in budget code - A 2805-469-09-0000**

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **YEA:** \_\_\_\_\_  
**NAY:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**D. BUSINESS****1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of September, 2011.

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **YEA:** \_\_\_\_\_  
**NAY:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**2. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of August, 2011 as approved by the Claims Auditor.

FUND NAME	FUND	AUGUST
Federal/State Grants	Fund F	\$ 243,689.25
General Fund	Fund A	\$1,217,486.20
Cafeteria	Fund C	No Payment Made
Capital Projects	Fund H	\$ 158,125.00
Trust and Agency	Fund T & A	\$ 81,833.30
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	No Payment Made

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ YEA: \_\_\_\_\_  
 NAY: \_\_\_\_\_  
 ABSTAIN: \_\_\_\_\_

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of September, 2011 as approved by the Claims Auditor.

FUND NAME	FUND	SEPTEMBER
Federal/State Grants	Fund F	\$ 178,678.71
General Fund	Fund A	\$ 2,534,136.73
Cafeteria	Fund C	\$ 15,444.96
Capital Projects	Fund H	\$ 2,528,014.16
Trust and Agency	Fund T & A	\$ 513,279.92
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	\$ 55,384.00

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ YEA: \_\_\_\_\_  
 NAY: \_\_\_\_\_  
 ABSTAIN: \_\_\_\_\_



**3. APPROVING BOND COUNSEL FEE**

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approves that the fees for legal services provided by the District's Bond Counsel, Hawkins, Delafield & Wood, LLP, in connection with the issuance of the additional \$40.5 million dollar financing for the High School Project component of the School District's Rebuilding Program, as set forth in Bond Counsel's letter of September 12, 2011, and payment by the District is authorized. *Total amount not to exceed \$15,000.00.*

**Appropriation in budget code: H1008.244.08.521**

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **YEA:** \_\_\_\_\_  
**NAY:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**4. SCHOOL FACILITIES USE FORM**

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby accepts the new School Facilities Use Form, which clarifies and outlines the internal approval process, insurance requirements, and building use and staff fees.

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **YEA:** \_\_\_\_\_  
**NAY:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**5. MEAL CHARGE POLICY AND REGULATION**

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby accepts the first reading of the updated Meal Charge Policy and Regulation.

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **YEA:** \_\_\_\_\_  
**NAY:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**6. ROYAL RECYCLING SOLUTIONS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the proposal from Royal Recycling Solutions to supply all recycling equipment and collect all recyclables once per week, at no cost to the District.

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **YEA:** \_\_\_\_\_  
**NAY:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****No Items****CONSENT AGENDA****A. ORGANIZATIONAL ITEMS****No Items****B. CURRICULUM & INSTRUCTION****1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for October 2011.

**2. FIVE YEAR EDUCATION PLAN, SECOND READING AND ADOPTION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the second reading and adoption of the Five Year Education Plan.

**3. FEDERAL & STATE FUNDED GRANT AWARDS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the following 2011-2012 Federal & State Grant Award.

<b>GRANT NAME</b>	<b>STATUS</b>	<b>AMOUNT</b>	<b>FISCAL YEAR</b>
Title 1 School Improvement 1003(g)	Competitive	\$1,875,468	7/1/2011 – 6/30/2012
<b>TOTAL</b>		<b>\$1,875,468</b>	

**C. EDUCATIONAL SERVICES****No Items**

**D. BUSINESS****1. BUDGET CALENDAR**

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approves the 2012-2013 Budget Calendar.

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A****Certified Staff Resolutions**

**No Schedule A Actions Submitted for November 17<sup>th</sup>, 2011  
Board of Education Meeting**

**SCHEDULE B****Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**No Schedule B Actions Submitted for November 17<sup>th</sup>, 2011  
Board of Education Meeting**

**SCHEDULE C****Extra Duty Stipends for All Staff Resolutions****1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Ulysses Byas School** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district.

<u>Club/Activity</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
<b>Evans, William</b>	Chess Club	\$575.00
<b>Almonor, Silvie</b>	Dance Teacher	\$575.00
<b>Schleicher, Loren,</b>	Newspaper Club	\$1,150.00
<b>Charles-Brown, Daphne</b>	Yearbook	\$575.00

**Appropriation in budget code: A2850-158-04-000**

**SCHEDULE D****Certified Staff Tenure Recommendations**

**No Schedule D Actions Submitted for November 17<sup>th</sup>, 2011  
Board of Education Meeting**

**SCHEDULE E****Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**1. SUBSTITUTE TEACHER APPOINTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for Substitute Teacher. Certified individuals are paid \$110.00 per diem: non-certified individuals are paid \$90.00 per diem.

<u>Name</u>	<u>Rate</u>
<b>i. White, Laverne</b>	<b>\$90.00</b>

**SCHEDULE F****Adult / Continuing Education Resolutions**

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)  
Program Resolutions**

**No Schedule F Actions Submitted for November 17<sup>th</sup>, 2011  
Board of Education Meeting**

**SCHEDULE G****Administrative Internships, Student Teachers, Student Observers,  
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

**1. FIELD PLACEMENT ASSIGNMENTS****STUDENT OBSERVERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Observer** to complete their field placement assignment at Roosevelt UFSD. The following student is not a full time employee of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Spence, Clayton	NYIT	Roosevelt High School

**TUTORS**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Tutor** to complete their field placement assignment at Roosevelt UFSD. Tutors participate in the Adelphi University America Reads/America Counts Program.

<u>Name</u>	<u>Assigned School</u>
i. Uppal, Gagendeeep	Washington Rose ES

**SCHEDULE H****Official Name Change for All Staff****No Schedule H Actions Submitted for November 17<sup>th</sup>, 2011****Board of Education Meeting**

**XII. QUESTIONS/COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING TO THE SCHOOL DISTRICT ONLY**

At this time, the public is given the opportunity to address the Board of Education on items pertaining to the school district only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of **three (3) minutes**.

**XIII. ADJOURNMENT****TIME:** \_\_\_\_\_**MOTION BY:** \_\_\_\_\_**SECOND BY:** \_\_\_\_\_**YEA:** \_\_\_\_\_**NAY:** \_\_\_\_\_**ABSTAIN:** \_\_\_\_\_

**SUPPLEMENTAL AGENDA 1  
BOARD OF EDUCATION MEETING  
THURSDAY, NOVEMBER 17<sup>th</sup>, 2011**

**A. ORGANIZATIONAL ITEMS**

No Items

**B. CURRICILUM & INSTRUCTION**

No Items

**C. EDUCATIONAL SERVICES**

No Items

**D. BUSINESS**

**1. CHANGE ORDERS FOR HIGH SCHOOL RECONSTRUCTION PROJECT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$16,925.47 for additional plumbing services, amending WHM Plumbing & Heating Contractors' contract from \$3,297,283 to \$3,314,208.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$98,502.50 for additional site work, amending The Landtek Group, Inc.'s contract from \$3,210,000 to \$3,308,502.50.
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$60,609.05 for additional abatement, amending Fortunato Sons Contracting, Inc.'s contract from \$28,713,777 to \$28,774,386.

**MOTION BY:** \_\_\_\_\_

**SECOND BY:** \_\_\_\_\_

**YEA:** \_\_\_\_\_

**NAY:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**

No Items

**SUPPLEMENTAL AGENDA 2  
BOARD OF EDUCATION MEETING  
THURSDAY, NOVEMBER 17<sup>th</sup>, 2011**

**A. ORGANIZATIONAL ITEMS**

**1. STIPULATION OF SETTLEMENT AND GENERAL RELEASE**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools and District legal counsel, the Board of Education hereby approves the attached Stipulation of Settlement and General Release in regard to the action commenced by Central Islip Union Free School District to recover tuition for the cost of educating two students who were placed in foster care pursuant to Education Law § 3202(4) and that the Board President is authorized to execute the Stipulation on behalf of the Board. .

**MOTION BY:** \_\_\_\_\_

**SECOND BY:** \_\_\_\_\_

**YEA:** \_\_\_\_\_

**NAY:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**B. CURRICILUM & INSTRUCTION**

**No Items**

**C. EDUCATIONAL SERVICES**

**No Items**

**D. BUSINESS**

**No Items**

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**

**No Items**